Schroon Lake Town Board Meeting **April 13, 2026**
Held at the Town Hall **6:00 P.M**

Present:

Town Supervisor:	Meg Wood
Councilpersons:	David Williams, Steve Miller, Rick Gero Excused: Leanna Welch
Town Clerk:	Erica Hedden
Chief Wastewater:	Brian Ritchings
Highway Superintendent:	Joe Flores
Buildings and Grounds:	Ethan Thompson
Also Present:	Lynn Donaldson, Cathy Farriss, Tracy Hanchett, Al Schwarz, Dottie Scharz, Brian Wolert, Linda Milsom, Terry Johnson, Barry Pitkin, Dan Drescher, Susan Drescher, Sue Palisano, Jean Schuhle, John Schuhle, Fran Mahler, Skip Mahler, Matt Massiano, Jon Senecal, Joy Koch, Bob Koch, Albert May, Bruce Murdock, Kim Ireland, Kristy Bearchi, Lynette Colden, Donna Green, Steve McNally, Kasey DaVita, Mark Granger, Anthony Bonacio, Duke Connor

Supervisor Wood called the meeting to order at 6:07 P.M. with a salute to the Flag.

Public Participation:

Supervisor Wood stated: thank you all for coming we are starting a little bit late because we had a very productive meeting with National Grid here that started at 5.

Joy Koch stated: where are we with the Comprehensive plan and zoning? The international dark sky has put together a change in the guidelines to become a dark sky friendly community. There was a complete plug and play lighting program that was given to Larry Reid about a year and a half ago. I recently went to a zoom meeting with them; they changed it and made it more conscience. It has been approved by people in the lighting industry, lawyers and municipalities.

Supervisor Wood stated: we will be talking about zoning information later in the meeting but I will tell you that we did get the $79,000 dollar grant. Our RFP for engineering consultants is going out to help the town, that takes about a month and then we can start moving forward with all the ideas that have been presented to us. This will all be during public meetings and we appreciate the input.

REQUEST TO ACCEPT MINUTES OF MARCH 9TH REGULAR BOARD MEETING AND PUBLIC HEARING 2026
RESOLUTION #67-2026
INTRODUCED BY: COUNCILPERSON WILLIAMS
WHO MOVED ITS ADOPTION
SECONDED BY: COUNCILPERSON GERO

WHEREAS, the Town of Schroon seeks to accept the Town Clerks minutes of the March 9th for the Public Board Meeting and the Public Hearing.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby accepts the Town Clerks minutes of the March 9th for the Public Board Meeting and the Public Hearing.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE VOUCHERS
RESOLUTION #68-2026
INTRODUCED BY: COUNCILPERSON GERO
WHO MOVED ITS ADOPTION
SECONDED BY: COUNCILPERSON MILLER

WHEREAS, the Town of Schroon seeks to approve vouchers
2026 General: $27,343.68 2026 Highway: $ 89.88 2026 Sewer: $5,188.68 2026 Water: $3,409.86
January 2026 Post Audit $169,232.68 February 2026 Post Audit: $48,955.44

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the vouchers.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE DEPARTMENTAL MONTHLY REPORTS
RESOLUTION #69-2026
INTRODUCED BY: COUNCILPERSON WILLIAMS
WHO MOVED ITS ADOPTION
SECONDED BY: COUNCILPERSON GERO

WHEREAS, the Town of Schroon seeks to approve Town Clerk, Sewer, B&G, Parks, Water and Codes monthly reports for March. Reports are available at the Town hall.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves Town Clerk, Sewer, B&G, Parks, Water and Codes monthly reports for March.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE TECHNICAL SERVICE CONTRACT
RESOLUTION #70-2026
INTRODUCED BY: COUNCILPERSON GERO
WHO MOVED ITS ADOPTION
SECONDED BY: COUNCILPERSON WILLIAMS

WHEREAS, the Town of Schroon seeks to approve a Technical Service Contract with FHG Systems effective 4/1/26 for a period of 1 year for $325/ month to be billed quarterly in advance.

WHEREAS, billable services rates as follows: Remote Work at $36/ per hour, pre-scheduled work at $68/ hour with an hour minimum, Priority work at $120/hour with an hour minimum, and Travel work at $40/ hour with the first ½ at no charge.

NOW BE IT FURTHER RESOLVED, the Town of Schroon approves a Technical Service Contract with FHG Systems effective 4/1/26 for a period of 1 year for $325/ month to be billed quarterly in advance.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

This Second Addendum to Computer Service Agreement ("Addendum") is made effective as of **04 / 01 / 2026,** between James Kowalka (dba FHG Computer Systems), PO Box 234, Schroon Lake, NY 12870, and

Town Of Schroon, ("CLIENT") having its principal place of business at **P.O. Box 578, 15 Leland Avenue, Schroon Lake, NY 12870.** In this Addendum, the party who is contracting to receive the services shall be referred to as "CLIENT" and the party who will be providing the services shall be referred to as "FHG". CLIENT designates

Meg Wood/ Susan Drescher hereafter referred to as "PRIMARY CONTACT" as the individual(s) with authority to authorize purchases and services on behalf of CLIENT to be provided by FHG.

This Addendum supersedes the corresponding sections of the original Computer Service Agreement AND the previous First Addendum as follows:

DESCRIPTION OF SERVICES. FHG will provide the following services (collectively, the "Services"):

(a) CLIENT agrees to retain the services of FHG on a monthly basis to provide Computer hardware, network and software support services for up to **fifty (50)** computer systems and personal devices (such as tablets and cellphones), the supporting network, and networked equipment.

PAYMENT FOR SERVICES. CLIENT agrees to pay compensation to FHG for Services as follows:

A. A continuing service contract on a monthly basis for a fee of **$325.00** per month, billed in advance in **[monthly][guarterly]{annual]** payments of$ **975.00.** As part of this monthly fee, FHG agrees to provide at no additional charge UP TO **four (4)** hours of monthly, combined, non-rollover REP and/or PS type services, as requested by CLIENT on a per incident basis. Account balance must be kept current to avoid a suspension of Service.

IN WITNESS WHEREOF this Addendum has been agreed to and executed by the parties hereto to be effective as of the date set forth above

This Third Addendum to Computer Service Agreement ("Addendum") is made effective as of **04 / 01 / 2026,** between James Kowalka (dba FHG Computer Systems), PO Box 234, Schroon Lake, NY 12870, and

Town Of Schroon, ("CLIENT") having its principal place of business at **P.O. Box 578, 15 Leland Avenue, Schroon Lake, NY 12870.** In this Addendum, the party who is contracting to receive the services shall be referred to as "CLIENT" and the party who will be providing the services shall be referred to as "FHG". CLIENT designates

Meg Wood/ Susan Drescher hereafter referred to as "PRIMARY CONTACT" as the individual(s) with authority to authorize purchases and services on behalf of CLIENT to be provided by FHG.

This Addendum supersedes the corresponding sections of the original Computer Service Agreement as follows:

2. PAYMENT FOR SERVICES. CLIENT agrees to pay compensation to FHG for Services as follows:

A. All Services in excess of those detailed in Part 2.{a.) will be billed on a monthly basis by BST as defined in Part l.(b.) above, as follows:

Billable Service Type		Support Rate/Hr
REP	Remote, Email, & Phone	$36/hr - Billed in ¼ hr blocks per daily incident.
PS	Pre-Scheduled	$68/hr - Billed at 1 hr minimum, ¼ hr blocks thereafter.
PR	Priority	$96 - Billed at 1 hr minimum, ¼ hr blocks thereafter.
EM	Emergency	$120/hr - Billed at 1 hr minimum, ¼ hr blocks thereafter.
TR	Travel	$40/hr - 1st½ hr no charge. Billed in ¼ hr blocks after first 30 minutes.

REQUEST TO APPROVE ONE YEAR EXTENSION OF THE HVAC 2025 CONTRACT
RESOLUTION #71-2026
INTRODUCED BY: COUNCILPERSON GERO
WHO MOVED ITS ADOPTION
SECONDED BY: **SUPERVISOR WOOD**

WHEREAS, the Town of Schroon seeks to approve a one-year extension of the HVAC 2025 Contract with Mountain Valley Mechanical for the year of 2026.

WHEREAS, Mountain Valley Mechanical agrees to extend the 2025 contract by one year at the same price per the terms of the bid contract.

NOW BE IT FURTHUR RESOLVED, the Town of Schroon approves a one-year extension of the HVAC 2025 Contract with Mountain Valley Mechanical for the year of 2026. No change in rates or fees.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

The undersigned hereby proposes to furnish all labor, materials, devices, appliances, supplies, equipment, services and other facilities necessary to complete the scope of work as laid out in the "HVAC Equipment Maintenance and Repair 2025" for the Town of Schroon as required by, and in accordance with the provisions of the Instructions to Bidders, and Specifications, as prepared by the Town of Schroon and dated 02/18/2025 and that, if this Proposal is accepted, the Undersigned agrees to enter an Agreement with the Town of Schroon to perform this work for the following sum as listed below:

Price List:
HVAC Inspection and Maintenance:
Town Hall, Library, Courthouse ..... $ $4,350.00
Highway Department ..... $ $625.00
Parks Depart1nent ..... $ $500.00
Buildings & Grounds/Water Department.. ..... $ $390.000
Transfer Station ..... $ $125.00
Total ..... $ $5,990.00
Repairs/Emergency Service:
Labor Rate per Hour for Regular Hours (□7- am to _4_ pm) .....$ 140.00 per hour
Labor Rate per Hour Outside Regular Hours (pm to _7_ am)……$ 200.00 per hour
Weekend Labor Rate per Hour ..... $ 200.00 per hour
Holiday Labor Rate per Hour ..... $ 250.00 per hour
Mileage Charge? (Yes or No) ..... $ 0.00 per mile
Travel time charged? (Yes or No) ..... $ 100.00 per hour
Equipment, parts and supplies markup ..... Cost+ 20 %
Company Name: Mountain Valley Mechanical LLC
Company Address: P.O. Box 251 Peru NY 12972
Company Phone: 5187282893 SSN/EIN: 863386571

REQUEST TO APPROVE HIGHWAY GARAGE FLOORING RESURFACING
RESOLUTION #72-2026
INTRODUCED BY: COUNCILPERSON MILLER
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON WILLIAMS**

WHEREAS, the Town of Schroon seeks to approve resurfacing the Highway Garage flooring for $ 7,748.00 by Upstate Epoxy Floor Coatings. Three quotes were obtained from Upstate Epoxy Floor Coating for $7,748.00, Performance Industrial for $22,000.00 and Vermont Protective Coatings for $22,500.00

NOW BE IT FURTHUR RESOLVED, the Town of Schroon approves resurfacing the Highway Garage flooring for $ 7,748.00 by Upstate Epoxy Floor Coatings.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: __4__ NAYS: __0__ EXCUSED:__1__
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE BATH HOUSE REPLACEMENT DOORS
RESOLUTION #73-2026
INTRODUCED BY: COUNCILPERSON WILLIAMS
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON GERO**

WHEREAS, the Town of Schroon seeks to approve the purchase of new doors for the bath house from JPM for $2,790.00 for 2 new 3068 commercial steel doors with frames, classroom function lever lock and door closer. Two quotes were obtained from JPM for $2,790.00 and Center for Security for $7,690.58. Both quotes were with labor and travel costs removed as Ethan Thompson will be performing the work.

WHEREAS, additionally an allotment of $210.00 for items required for the task not limited to but including doors, frames, door closures and hardware. For a total expected project cost not to exceed $3,000.00

NOW BE IT FURTHUR RESOLVED, the Town of Schroon approves the purchase of new doors for the bath house from JPM for $2,790.00 with an additional $210.00 allowed all items required for the task not limited to but including doors, frames, door closures and hardware.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: __4__ NAYS: __0__ EXCUSED:__1__
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE NEW PHONE SYSTEM
RESOLUTION #74-2026
INTRODUCED BY: COUNCILPERSON GERO
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON WILLIAMS**

WHEREAS, the Town of Schroon seeks to approve the purchase of a new phone system through RelComm Inc for a purchase price of $4,609.04 with an annual contract of $316.52 for licensing updates,

WHEREAS, a $244.00 monthly cost via SLIC for providing phone service.

WHEREAS, with an additional purchase of 10 new phones for $2,530.00 from Essex County Purchasing.

WHEREAS, for a total initial project cost of $7,383.04 with an annual cost of $316.52 for license renewal and monthly cost of $244.00 for the monthly cost of providing phone services from SLIC.

NOW BE IT FURTHUR RESOLVED, the Town of Schroon approves the purchase of a new phone system through RelComm Inc for a purchase price of $4,609.04 with an annual contract of $316.52 for licensing updates.

ADDITIONALLY RESOLVED, a SLIC contract for $244/ month for phone service

ADDITIONALLY RESOLVED, the purchase of new phones for $2,530.00 from Essex County Purchasing

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: __4__ NAYS: __0__ EXCUSED:__1__
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE TRANSFER STATION EQUIPMENT
RESOLUTION #75-2026
INTRODUCED BY: COUNCILPERSON MILLER
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON GERO**

WHEREAS, the Town of Schroon seeks to approve the purchase of a new weight terminal digital display from Mettler Toledo for $12,357.75. The new system will, calculate cost based on weight and price per weight, calculate change based on total cost and amount given, accumulate daily totals, and display weight and total cost on message board.

WHEREAS, additionally a limit not to exceed $ 2,642.25 for installation and setup, for a total cost for this project not to exceed $15,000.00

NOW BE IT FURTHUR RESOLVED, the Town of Schroon approves the purchase of a new weight terminal digital display from Mettler Toledo for $12,357.75.

ADDITIONALLY RESOLVED additionally a limit not to exceed $ 2,642.25 for installation and setup, for a total cost for this project not to exceed $15,000.00

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE ELECTRONIC 3 MESSAGE TRAFFIC SIGN - TABLED

REQUEST TO APPROVE HIRE OF TEMPORARY EMPLOYEE
RESOLUTION #76-2026
INTRODUCED BY: COUNCILPERSON
WHO MOVED ITS ADOPTION
SECONDED BY: COUNCILPERSON

WHEREAS, the Town of Schroon seeks to approve the hiring of Terri Bearor as a temporary employee with the title of Clerk's Assistant, grade 2, effective 4/15/2026 at a rate of $20/ hour.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the hiring of Terri Bearor as a temporary employee with the title of Clerk's Assistant, grade 2, effective 4/15/2026 at a rate of $20/ hour.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE HIRE OF LAKE STEWARD
RESOLUTION #77-2026
INTRODUCED BY: COUNCILPERSON MILLER
WHO MOVED ITS ADOPTION
SECONDED BY: COUNCILPERSON WILLIAMS

WHEREAS, the Town of Schroon seeks to approve the hiring of Rebecca Hoag as Lake Steward at a rate of $16.82/hour effective 5/22/26. Interviewed by SLA.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the hiring of Rebecca Hoag as Lake Steward at a rate of $16.82/hour effective 5/22/26. Interviewed by SLA.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 3 NAYS: 0 EXCUSED: 1 ABSTAINED: 1
AYES: Councilpersons Williams, Miller and Supervisor Wood
ABSTAINED: Councilperson Gero
EXCUSED: Councilperson Welch

REQUEST TO APPROVE HIRE SEASONAL GOLF COURSE EMPLOYEES
RESOLUTION #78-2026
INTRODUCED BY: COUNCILPERSON MILLER
WHO MOVED ITS ADOPTION
SECONDED BY: COUNCILPERSON GERO

WHEREAS, the Town of Schroon seeks to approve the hiring of Weston Lang, and Aiden Ryan as Seasonal Golf Course Employees, all effective 4/14/2026 and at a rate of $18/ hour. Hours to be set by John Swinton.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the hiring of Weston Lang, and Aiden Ryan as Seasonal Golf Course Employees, all effective 4/14/2026 and at a rate of $18/ hour.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE AN ANNUAL STIPEND FOR TOWN OF SCHROON PLANNING BOARD AND ZONING BOARD OF APPEALS MEMBERS - TABLED

REQUEST TO APPROVE SUPPORT FOR THE 9/26 AND 9/27/2026 ADIRONDACK DISTANCE FESTIVAL & SCHEDULED ROAD CLOSURES AS WELL AS USE OF DESIGNATED TOWN FACILITIES OVER THE WEEKEND

RESOLUTION #79-2026
INTRODUCED BY: COUNCILPERSON WILLIAMS
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON GERO**

WHEREAS, the Town of Schroon seeks approval to support the Adirondack Distance Festival for September 26-27, 2026

WHEREAS, the 29th running of the Adirondack Marathon is scheduled for Sunday 9/27/2026

WHEREAS, the Town of Schroon seeks to approve town road closures for the ADK Marathon and Distance Festival.
For public safety certain roads need to be closed or restricted during this event

WHEREAS, The Town Board orders the following use and traffic restrictions on the following roads, to the extent that they are located in the Town of Schroon, during the following times on Sunday, 9/27/2026.

Closed to all but emergency vehicles, police escorted vehicles and Official Marathon Vehicles and no parking allowed:
Leland Avenue: closed 6 am - 3pm.
Fairfield Avenue closed 9 am to 3 pm
Dock Street: closed 8:40 am - 9:10 am and from 10 am - 2:45 pm
Route 9 from Hoffman Road to Alder Meadow Road: closed from 8:40 AM to 9:45 am
Alder Meadow Rd, Tyrrell Rd, Severance Rd: closed from 8:55am – 9:45am
Adirondack Rd, Red Wing Rd to Adirondack: closed from 8:55AM - 11:45AM.
Route 9 (Pottersville) from Old Schroon Rd. to Leland St. Schroon Lake Village: closed from 10 am - 2:30 pm.

WHEREAS, the Town of Schroon has no objection to the Paradox Brewery LLC applying for a Special Event Permit under Section 97 of the New York State Liquor Authority for the Marathon Event.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Schroon hereby approves support for the Adirondack Distance Festival and the town road closures for Sunday 9/27/2026 for the ADK Marathon and Distance Festival

NOW BE IT FURTHUR RESOLVED, the Town of Schroon has no objection to the Paradox Brewery LLC applying for a Special Event Permit under Section 97 of the New York State Liquor Authority for the Marathon Event.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE 7/25/2026 CRAFT FAIR WINE VENDOR
RESOLUTION #80-2026
INTRODUCED BY: COUNCILPERSON GERO
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON MILLER**

WHEREAS, the Town of Schroon seeks to approve Victorianbourg Wine Estate as a Wine Vendor on 7/25/2026 for the Craft Fair, and gives special permission for samples of wine and bottles to be sold or distributed on Town Property for this one-day event.

WHEREAS, the Town of Schroon has no objection to the Victorianbourg Wine Estate applying for a Special Event Permit under Section 97 of the New York State Liquor Authority for the Craft Fair Event.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves Victorianbourg Wine Estate as a Wine Vendor on 7/25/2026 for the Craft Fair, and gives special permission for samples of wine and bottles to be sold or distributed on Town Property for this one-day event.

NOW BE IT FURTHUR RESOLVED, the Town of Schroon has no objection to the Victorianbourg Wine Estate applying for a Special Event Permit under Section 97 of the New York State Liquor Authority for the Craft Fair Event.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST OF INTENT TO ESTABLISH LEAD AGENCY – ROGERS BROOK SEWER MAIN IMPROVEMENT PROJECT UPDATE
RESOLUTION #81-2026
INTRODUCED BY: COUNCILPERSON WILLLIAMS
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON GERO**

WHEREAS, the Town of Schroon has proposed a project to design and upgrade the sewer collection system main located within Rogers Brook, and the Sewer Main relocation and construction project will include engineering, final design and construction documents, administration, permitting, land acquisitions, temporary road and river access measures, grinder pump stations, pump stations, electrical upgrades, portable generators, force main installations, lateral reconfigurations and installations, collection system construction, construction including labor and equipment, restoration of project area and the abandonment of existing sewer main and all other required construction requirements, hereafter referred to as, 'Said Action;' and

WHEREAS, Said Action requires review under the New York State Environmental Quality Review (SEQR) Act, pursuant to 6NYCRR Part 617; and

WHEREAS, Said Action has been classified by the Town of Schroon as an Unlisted Action under SEQR pursuant to 6NYCRR Part 617.2(al); and

WHEREAS, multiple agencies may have approval or funding authority over Said Action; and

WHEREAS, 6NYCRR Part 617.2(u) defines 'Lead Agency' as, "an involved agency principally responsible for undertaking, funding, or approving an action, and therefore responsible for determining whether an environmental impact statement is required in connection with the action, and for the preparation and filing of the statement if one is required;" and

WHEREAS, the Town of Schroon intends to serve as Lead Agency for the coordinated review of Said Action as an Unlisted Action under SEQR and further intends to implement and complete all responsibilities of that office.

NOW, THEREFORE, BE IT

RESOLVED, by the Schroon Town Board that the Town of Schroon intend to serve as Lead Agency, as defined in 6NYCRR Part 617.2(u), for the purpose of conducting a coordinated review of Said Action and for issuing a determination of significance under the New York State Environmental Quality Review Act.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO RESCIND RESOLUTION 66-2026
RESOLUTION #82-2026
INTRODUCED BY: COUNCILPERSON GERO
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON MILLER**

WHEREAS, the Town of Schroon seeks to approve rescinding resolution #66-2026 titled Request to Approve highway Department Truck Purchase on 3/9/26 which resolved that the Town Board of Schroon hereby approves the purchase of a truck from Della GMC for the amount of $65,875.00.

RESOLVED, that the Town Board of Schroon hereby approves rescinding resolution #66-2026 on 3/9/26.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE HIGHWAY TRUCK PURCHASE ON STATE CONTRACT
RESOLUTION #83-2026
INTRODUCED BY: COUNCILPERSON GERO
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON MILLER**

WHEREAS, the Town of Schroon seeks to approve the purchase of a 2026 GMC 3500hd Sierra regular Cab with long box and 4wd for the highway department on state contract (Romeo Chevrolet Buick GMC, LLC) in the amount of $67,445.50.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the purchase of a 2026 GMC 3500hd Sierra regular Cab with long box and 4wd for the highway department on state contract (Romeo Chevrolet Buick GMC, LLC) in the amount of $67,445.50.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood

EXCUSED: Councilperson Welch

DISCUSSION: REPLACEMENT TRUCK FOR BUILDING AND GROUNDS

Supervisor Wood stated: Ethan brought us information on the possible replacement of the Building and Grounds truck. I am not seeking a resolution at this time, but this is something we need to consider for next year's budget.

DISCUSSION: HIGHWAY DEPARTMENT SWEEPER REPLACEMENT

Supervisor Wood stated: This is something that is going to stay on the agenda. We need to be aware that we have some very expensive items coming up for replacement in the coming budget. One is the sweeper at the Highway, a quote for a new one is $268,762.44. This is an item that gets used often, and is vital to the highway's maintenance of our roads. We have one now, but it getting old and it wont last forever. Additionally, the fuel system at the highway garage. It has a 30-year life span and we are on year 28. This has been priced at $453,799.00. That is extremely expensive but vital to the town. All our town vehicles fuel up there, the school buses, the ambulances, and the fire trucks to name a few.

DISCUSSION: LOCAL ORDINANCE LIMITING TOWN PARK EVENING ACTIVITIES

Supervisor Wood stated: this comes up every few years. The Town of Schroon does not have an ordinance that limits the time of the park or a noise ordinance. It is something we can look into. We can talk to our town attorney about it and we can start doing some research on how other towns handle this. Enforcement is always going to be the problem.

DISCUSSION: INTRODUCTION ON 3/9/26 – LOCAL LEGISLATION REGARDING OVERNIGHT CAMPING IN PUBLIC PLACES

Supervisor Wood stated: this is just a reminder that we have a Public Hearing on May 11th at 5:45 regarding the proposed Local Law that prohibits overnight camping in public places like the park. If there is no objection at the Public Hearing the Board will vote on the law.

DISCUSSION: ZONING/ STR (*COMPREHENSIVE PLAN)*

Supervisor Wood stated: we were awarded the 79,000-dollar grant. I met with the lady who will be helping us get this project going. We will build an RFP for this project, hopefully it will be out this month.

DISCUSSION: BASKETBALL COURT WORK UNDERWAY (*COMPREHENSIVE PLAN)*

Councilperson Williams stated: thanks to Joe we got the holes all dug. We are going to use the old nets but we will be getting new basketball back boards. There is a tree issue, we have to figure that out. I am waiting to hear back from CRAFCO to get the project rolling.

Supervisor Wood stated: I spoke to Craig Maisonville, he said he will take that tree down for us.

DISCUSSION: GRANT APPLICATIONS FILED FOR PLAYGROUND UPGRADES AT TOWN PARK (*COMPREHENSIVE PLAN)*

Supervisor Wood stated: we are 90% sure we are getting two more grants. One is from the Lions club and the other is from the Essex County Health Department.

DISCUSSION: ROGERS BROOK WASTEWATER PROJECT STATUS (*COMPREHENSIVE PLAN)*

Supervisor Wood stated: we just passed the SEQR resolution. It is moving along from what I understand. EDR is supposed to get the final info.

Wastewater Chief Ritchings stated: I spoke with Charles at EDR, he came up and we went into the basements of the buildings that may be affected with this project. Took measurements and got started with planning. It was just preliminary but it's a start. The latest thing that we have been working on is the DOT sent us information that they need 800Sq Ft of the park. Some of that area will be permanent retention, some will be temporary just for the project.

DISCUSSION: GENERAL

Supervisor Wood stated: there has been a lot of talk on the county level about fuel costs and energy costs. Susan is going to get together the information for the Town on what we have spent for fuel and electricity from last year to this year. We just need to be prepared. This will give us a good idea of our expenses, and this varies obviously with the seasons but it's a good baseline to have.

DISCUSSION: WATER DEPARTMENT IMPROVEMENTS (*COMPREHENSIVE PLAN)*

Supervisor Wood stated: we have our water town inspection pending, just waiting on scheduling. The water tower is probably around 63 years old. Hopefully this inspection will give us information on the health of the tank, what we can do

DISCUSSION: ESSEX COUNTY HOUSING INITIATIVES (*COMPREHENSIVE PLAN)*

Supervisor Wood stated: I do not have an update of this at this time, there was supposed to be a meeting on this at the County level but the meeting was cancelled and they have not announced the new date yet. I will keep you posted.

DISCUSSION: APA PLANNING FORUM MAY 6&7 IN SARANAC LAKE (*COMPREHENSIVE PLAN)*

Supervisor Wood stated: just a reminder that this is coming up, this is a meeting about zoning, and short-term rentals.

REQUEST TO APPROVE WATER UNIT CHANGE FOR ACCT 671-100, TM# 147.17-2-39.000
RESOLUTION #84-2026
INTRODUCED BY: COUNCILPERSON MILLER
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON WILLAMS**

WHEREAS, the Town of Schroon seeks to approve a unit count reduction for account #671-100, TM# 147.17-2-39.00 for Matthew Cross from 2.00 units to 1.00 unit. House is a single-family home and per the Water Department Rules and Regulations should have 1.00 water unit charge. No Refunds for prior incorrect unit count.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves a unit count reduction for account #671-100, TM# 147.17-2-39.00 for Matthew Cross from 2.00 units to 1.00 unit. House is a single-family home and per the Water Department Rules and Regulations should have 1.00 water unit charge. No Refunds for prior incorrect unit count.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: ___4___ NAYS: ___0____ EXCUSED:____1_____
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

DISCUSSION: TOWN MAINTENANCE POSITION VS. CLEANER POSITION

Supervisor Wood stated: I don't know if everyone knows this but the last few years, we have had a really hard time keeping the Town Hall clean. We have been fortunate lately that Naomi has been cleaning for us and she's doing a fantastic job but she is not available for a long-term commitment. We have been going back and forth if we need a part time cleaner, a contracted cleaner, or possibly even a maintenance person that does cleaning and light manual labor like plowing and painting, small repair jobs. The county just posted for a building maintenance helper; it might be something that we look into. It's been years since Denise retired, and North Country Janitorial didn't work out, we need to find a solution.

REQUEST TO APPROVE COUNCILPERSON WELCH AS NOTE TAKER FOR RFP OPENING
RESOLUTION #85-2026
INTRODUCED BY: COUNCILPERSON MILLER
WHO MOVED ITS ADOPTION
SECONDED BY: **COUNCILPERSON WILLIAMS**

WHEREAS, the Town Clerk seeks to approve appointing Councilperson Welch as temporary minute taker for the 4/21/26 RFP opening meeting at 3PM. The meeting is to open and read out loud the RFP's that are submitted for the Wastewater Sand Filter Upgrade. The Town Clerk will be away at training.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves appointing Councilperson Welch as temporary minute taker for the 4/21/26 RFP opening meeting at 3PM. The meeting is to open and read out loud the RFP's that are submitted for the Wastewater Sand Filter Upgrade. The Town Clerk will be away at training.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: ___4___ NAYS: ___0____ EXCUSED:____1_____
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

Anthony Bonacio stated: I was number 18 on the agenda and it was tabled, is this something we can revisit? I have an engineer with me as well; in case you had any questions.

Supervisor Wood stated: I do not have it signed off on by our sewer guy.

Chief Ritchings stated: I thought we were going to discuss it.

Anthony Bonacio stated: we are on a timeline, we have weddings lined up and this work will obstruct the driveway, we wanted to get this started well before any of our big event scheduled so it doesn't interfere or impede traffic. I brought an engineer with me, to be able to answer any questions that you may have.

Chief Ritchings stated: the whole thing about it is they want to drill across route 9 into the main. If that goes awry, that will take out the south side of town. We will have to shut the pump station off. The depth of the main is believed to be about 5

feet but the exact depth is unknown. The top of the man hole is 5 and a half feet but the forced main, I do not know. I am putting this in front of the board because, I do not know. We can roll the dice.

Councilperson Miller stated: so, the point is that we are afraid they are going to hit something because we don't know where it is.

Chief Ritchings stated: yes. Everything could go fine or it could go bad, the other thing is there is a water main on the other side as well that has to be drilled under.

Supervisor Wood stated: so, what kind of precautions are being put in place should there be an unfortunate outcome.

Councilperson Miller stated: first of all is there a way to prevent or to find the pipe?

Engineer stated: if the depth is not known we can use GPR, ground penetrating radar. That can be done, that will locate the depth of the lines and the depth of all the utilities. Depending on the depth of the line will determine if we go above or below.

Councilperson Gero stated: I was just going to ask what are your requirements for depth.

Engineer stated: a minimum of 5 feet. Also, with the directional drilling they can tell where the drill is and the depth along there while it is drilling. If it is determined that the forced main is 5 feet deep, as well drill with the bore, we can tell if we are 5 feet, 6 feet, 7 feet, so that will determine what we do.

Councilperson Gero stated: so, the contractor that you use with the gpr, that will be at your cost correct?

Anthony Bonacio Representative stated: oh of course. All this is at my cost, if we hit the line, that will be at my cost.

Councilperson Gero stated: I am assuming you talked to DOT and have all the permits.

Anthony Bonacio stated: yes.

Chief Ritchings stated: if that satisfies the board then I am fine with that.

Councilperson Gero stated: where exactly is it coming from? The center of your driveway?

Anthony Bonacio stated: it is coming from the south of the driveway. It favors the exiting lane.

Councilperson Williams stated: so, we have something in writing that they are responsible for any damages?

Chief Ritchings stated: yes, it is stated right in the application.

Supervisor Wood stated: so, Brian are you ready to sign off on this?

Chief Ritchings stated: as long as the board is good with it, then yes.

REQUEST TO APPROVE WATER TAP APPLICATION ON TM# 147.13-5-1.000
RESOLUTION #86-2026
INTRODUCED BY: COUNCILPERSON MILLER
WHO MOVED ITS ADOPTION
SECONDED BY: **SUPERVISOR WOOD**

WHEREAS, the Town of Schroon seeks to approve a Water Tap Application for The Lodge at Schroon LLC on tax map #147.13-5-1.000 located at 210 Registration Way. Application has been submitted and paid for, additionally submitted with Site Plan details or proposed work as well as a DOT Highway work permit #202501113746

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the Water Tap Application for TM# 147.13-5-1.000 for the Lodge at Schroon Lake LLC, located at 210 Registration way.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood
EXCUSED: Councilperson Welch

REQUEST TO APPROVE WASTEWATER TAP APPLICATION ON TM# 147.13-5-1.000
RESOLUTION #87-2026
INTRODUCED BY: COUNCILPERSON MILLER
WHO MOVED ITS ADOPTION
SECONDED BY: **SUPERVISOR WOOD**

WHEREAS, the Town of Schroon seeks to approve a Wastewater Tap Application for The Lodge at Schroon LLC on tax map #147.13-5-1.000 located at 210 Registration Way. Application has been submitted and paid for, additionally submitted with Site Plan details or proposed work as well as a DOT Highway work permit #202501113746

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of Schroon hereby approves the Wastewater Tap Application for TM# 147.13-5-1.000 for the Lodge at Schroon Lake LLC, located at 210 Registration way.

DULY ADOPTED APRIL 13, 2026 BY THE FOLLOWING VOTES:
AYES: 4 NAYS: 0 EXCUSED: 1
AYES: Councilpersons Gero, Williams, Miller and Supervisor Wood

EXCUSED: Councilperson Welch

Supervisor Wood stated: I want to thank our members who came to talk about the housing project in the town of Schroon, they stayed for the whole meeting, but there were not any questions. So, thank you for being prepared.

Councilperson Gero stated: I would like to do what Dan Drescher asked us to do, the resolution regarding the electric rates and to prompt the Public Service Commission to look at their rates. I read this resolution, I think many of the towns in the north country would be interested in this too. I think we can read this over, and make any changes that we need to make it applicable to the Town of Schroon, so next meeting I would like to have this added to the agenda.

Supervisor Wood stated: I wanted to thank all the Highway people and the other departments who helped us through a crazy March.

Any other business before the board

ADJOURN MEETING AT 7:30PM
INTRODUCED BY: COUNCILPERSON GERO
SECONDED BY: COUNCILPERSON MILLER

With no further business, this meeting was adjourned at 7:30 PM, carried unanimously

Erica Hedden
Town Clerk